

NOTICE OF INTENT TO PERFORM INTERIOR WORK

I/We plan to make the following improvements to our unit beginning _____
(date)

___ Wall Coverings

- ___ paint
- ___ wallpaper
- ___ tile

___ Floor Coverings

- ___ carpeting
- ___ tile
- ___ vinyl
- ___ other

___ Replacements

- ___ *cabinets
- ___ *counter tops
- ___ *heating/air conditioning equipment. Thru-wall AC units have specific flashing requirements that **must** be followed.
- ___ *propane gas fireplace inserts or kitchen stoves
- ___ appliances
- ___ water heaters
- ___ misc. electrical (light fixtures, smoke detectors, etc.)
- ___ misc. plumbing (faucets, valves, etc.)

___ Other (please specify) _____

All work should be done by a licensed, insured contractor.

* These changes will require a variance.

ANY BREACHING OF A WALL, WHETHER STRUCTURAL OR NOT, WILL REQUIRE A VARIANCE.

Submitted by _____

Address _____

Date _____

Send to: **Mercantile Property Management**
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